

# OGCS SSCS (Circle) Charter School Additional ES Services Contract

(For ES and Parent use to choose an additional level of ES service for the student spelled out below--good for one school year only)

**2 originals of this form need to be completed. One form is kept by the parent, mail one form to:**

**IEM Student Records, 4535 Missouri Flat Road, Ste. 1A, Placerville, CA 95667**

Stu Num _____	Student Name _____	Grade _____	ES Code _____	ES Name _____
_____	_____	ES email _____	_____	_____
Parent code _____	Parent Name _____	Work Phone _____	_____	_____

For Additional questions, please contact your ES Advisor at 1-800-458-7050.

**Directions:** Choose Contract A or B below by circling one AESS Option below. Parent initials each line as the items are discussed with the ES. The additional cost for the chosen AESS service is deducted from Instructional Funding. **An AESS contract can be started or stopped at any time with signatures of either the ES or the Parent.** To change from one type of AESS to the other, the contract must be terminated and another contract instated. Use the section at the bottom of the left column to terminate this contract.

### AESS Option A

Daily amount deducted from IF \_\_\_\_\_

- ES Will:**
- \_\_\_\_ Choose curriculum if the parent wishes
  - \_\_\_\_ Give written assignments for daily work
  - \_\_\_\_ Give instruction at scheduled meeting or via email or phone as needed. (The ES may establish reasonable office hours for accepting calls.)
  - \_\_\_\_ Evaluate student progress and assign grades as needed in consultation with parent.
  - \_\_\_\_ Meet with student and parent face to face for at least one hour every other week. This meeting time may be spent evaluating student work, giving instruction, consulting with parents, observing student activities, explaining assignments, etc.
  - \_\_\_\_ Review student progress with student and parent at every meeting
  - \_\_\_\_ Consult at mid-semester with parent and student on student's progress.

- Parent will:**
- \_\_\_\_ Be involved and responsible for the day to day student work and day to day teaching.
  - \_\_\_\_ Choose curriculum if they so desire.
  - \_\_\_\_ Grade daily work.
  - \_\_\_\_ Be present at all meetings between the ES and student in the home.

### AESS Option B Choices

Daily amount for additional ES pay will be deducted from IF \_\_\_\_\_

- ES Will:**
- \_\_\_\_ Choose curriculum
  - \_\_\_\_ Give written assignments for daily work
  - \_\_\_\_ Collect and evaluate daily work, grade quizzes and tests
  - \_\_\_\_ Give instruction at scheduled meeting or via email or phone as needed. (The ES may establish reasonable office hours or accepting calls.)
  - \_\_\_\_ Evaluate student progress and assign grades as needed
  - \_\_\_\_ Meet with student face to face for at least one hour per week or two hours every other week. This meeting time may be spent evaluating student work, giving instruction, consulting with parents, observing student activities, explaining assignments, etc.
  - \_\_\_\_ Review student progress with student at every meeting
  - \_\_\_\_ Consult at mid-semester with student on student's progress.
  - \_\_\_\_ Student may meet alone with ES only in a public location

- Parent will:**
- \_\_\_\_ Be present at all meetings held in the home.
  - \_\_\_\_ Participate in choosing to start or terminate an AESS option for their student.

**By signing below, I agree to the terms of the AESS A or B options initialed above:**

Contract Start Date \_\_\_\_\_

Student Signature/Date \_\_\_\_\_

Parent Signature/Date \_\_\_\_\_

ES Signature/Date \_\_\_\_\_

For Termination of AESS Contract A or B Contract:  
I wish to terminate this contract on:

Date \_\_\_\_\_

Parent or ES Signature \_\_\_\_\_